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Rec. Mgt. S.

Chief, Management Staff

15 March 1955

Chief, Records Management Division

T/O Change and Relocation of the Records Center

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1. It is requested that Records Center operations be officially transferred to [redacted] effective 24 April 1955. This transfer is to [redacted]

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[redacted] of CIA Records Center, and the memo from Colonel White to the Chief, Management Staff dated 5 January 1955, subject: The Records Center.

2. The ceiling allocation of twelve positions should be transferred from the Management Staff to [redacted] with the related funds. The positions to be included in this transfer are as follows:

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<u>Position</u>	<u>Grade</u>	<u>Slot No.</u>
Rcds. Mgt. Officer	12	52
Rcds. Mgt. Analyst	11	53
Clerk Stenographer	5	54
Rcds. Mgt. Analyst	9	56
Rcds. Mgt. Analyst	7	57
Rcds. Mgt. Analyst	7	57.01
Rcds. Mgt. Analyst	7	57.02
Rcds. Mgt. Analyst	7	57.03
Rcds. Mgt. Analyst	5	59
Rcds. Mgt. Analyst	5	59.01
Rcds. Mgt. Analyst	9	60
Rcds. Mgt. Analyst	9	64

/s/

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cc: Mr. [redacted]

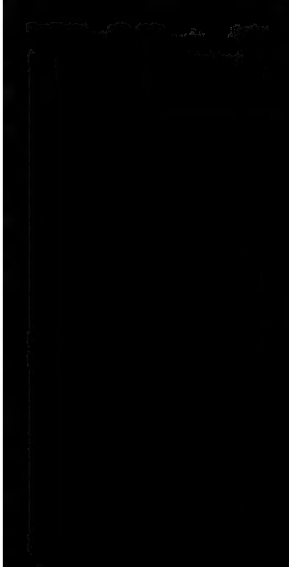
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POSITIONS TO BE TRANSFERRED FROM MANAGEMENT STAFF TO

<u>Position</u>	<u>Grade</u>	<u>Slot No.</u>	<u>Incumbent</u>	<u>Present Grade</u>
Reds. Mgt. Officer	12	52		9
Reds. Mgt. Analyst	11	53		9
Clerk Stenographer	5	54		3
Reds. Mgt. Analyst	9	56		7
Reds. Mgt. Analyst	7	57		7
Reds. Mgt. Analyst	7	57.01		7
Reds. Mgt. Analyst	7	57.02		process)
Reds. Mgt. Analyst	7	57.03		5
Reds. Mgt. Analyst	5	59		4
Reds. Mgt. Analyst	5	59.01		4
Reds. Mgt. Analyst	9	60		5
Reds. Mgt. Analyst	9	64		7

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